

Davis Blue Devil Football Backers
Request to Treasurer for reimbursement or payment of bills

Date of request: _____

Name of person making the request: _____

Your phone number & e-mail address: _____

List item, service, or event: _____

Amount: _____
(Attach documentation, invoice, or receipts you have to document this request)

Make check payable to: _____

Address to mail check to: _____

Notes or comments—if a deadline applies, please indicate when payment is due:

Once you've completed this form and attached appropriate documentation, you can mail or hand deliver it to the Treasurer at 1362 Monarch Lane or give it to the Treasurer at any Backers meeting. Checks will be distributed after each Backers meeting. Let the Treasurer know if you need it sooner. Questions? Please feel free to contact the Treasurer, Madeline Brattesani, at madeline@dcn.org

For Treasurer's use only:

Check number: _____ Hand delivered—date: _____ Mailed—date: _____